



DATE: December 5, 2018

APIC BUSINESS MEETING

Attendees: See sign in sheet

REPORTS	PRESENTER	DISCUSSION	ACTION	RESPONSIBLE PERSON	COMPLETION DATE
Minutes	Diane Cullen	2017 APIC Business Meeting Minutes were approved as submitted.	Approved	NA	12/5/2018
Old Business	Diane Cullen	<ul style="list-style-type: none"> Chapter Handbook-Diane will continue to work on this for 2019 Philanthropy opportunity: budgeted for 2018, but did not get off the ground. Will need volunteers from members; ideas included: <ul style="list-style-type: none"> -Providing sponsorship of non-APIC members for education events -Send a survey out to membership for other ideas -Discussed if the philanthropy fund should be a sustained fund, or a 1 time fund Subject matter database <ul style="list-style-type: none"> -Difficult to operationalize without criteria for determining a "subject matter expert" -Poll the members to see if this is still something of interest 	Informational		
President	Diane Cullen	<ul style="list-style-type: none"> Welcomed membership to the 2018 business meeting Successful year with creating a strategic APIC Chicago board introduced and thanked for the work that was achieved this year on behalf of the chapter. Highlighted all of the great work that was done throughout the year, including all of the 	Informational		

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		<p>education opportunities and our first ever 2 day education event</p> <ul style="list-style-type: none"> Encouraged more members to get involved 			
President Elect	Lynn Skelton	Welcomed members; looking forward to a great 2019			
Membership Report	Lisa Sanders	<ul style="list-style-type: none"> Membership 242 members Our list comes monthly direct from the National database. We have an opportunity to reach out to non-members and increase participation 	Informational	Membership	
Treasurer	Mia Cuttitta	<ul style="list-style-type: none"> CY2018 recap <ul style="list-style-type: none"> -Illinois business registration -reviewed 2018 events with cost and revenue generated -discussed variances CY19 budget will be distributed to membership for approval on January 14 <ul style="list-style-type: none"> -pending revenues/debits from October event -pending decisions related to meetings/events 	Treasurer	Send budget to members in Jan 2019	
Education	Asif Saiyed	<p>Results from the 2017 Education Survey were shared;; 2018 educational offerings reviewed:</p> <ol style="list-style-type: none"> Spring GOJO sponsored meeting Hand Hygiene (sold out X3) <ul style="list-style-type: none"> Traditional hand Hygiene observations Electronic monitoring Badge based monitoring 3M meeting on sterilization—IP and surgical environment 	Recruit members to participate in the Education Committee	A. Saiyed	

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		<ul style="list-style-type: none"> • AAMI ST&(and SPD Accreditation Surveys • Critical Issues in Sterilization for IP • Reducing SSI—What are we Missing? • Blood Stream Infections <p>3. FALL 2-day conference</p> <ul style="list-style-type: none"> • Isolations De-escalation • Sharps Injuries • Reducing surgical site infections Evidence • Water management • Joint Commission focus areas • Leadership---Dr Sanjay Saint • Catheter Bundles • Candida auris-emerging pathogens <p>4. ICRA---Joint sponsored conference on construction</p> <p>5. CIC certification course</p> <p>6. Training for NEW IP-IDPH/APIC</p>			
Election	Diane Cullen	Ballot was delayed due to late recruitment of open positions; voting will commence on December 31 and results will be shared in early January 2019	Send results in early January	Lisa Sanders	
Open Discussion	Membership	<p>Membership:</p> <ul style="list-style-type: none"> • Better marketing to encourage non-members to join 	Passed on to 2019 BOD	2019 BOD	



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		<ul style="list-style-type: none">• Funding (sponsorship) for those that cannot afford a membership. Perhaps reach out to C-suite at Chicagoland hospitals to showcase APIC Chicago• Consider text alerts as a form of communication• Contact non-members to remind them of the great benefits of being an APIC Chicago member• Consider offering CMEs to encourage physician partners to join and attend APIC sponsored events			

Respectfully submitted: Lisa Sanders December 6, 2018